

# Madawaska Valley Public Library Policy Manual

**Policy Type: Bylaws**

**Policy Number: BL-04**

**Policy Title: Powers and Duties of the Board**

**Initial Approval Date: May 30, 2012**

**Last Review/Revisions Date: 2018**

**Review Date: 2022**

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## **Objective**

To define the powers and duties of the Township of Madawaska Valley Public Library Board (the Board).

## **Scope**

The Board bears legal responsibility for the Madawaska Valley Public Library (the Library). The powers and duties are prescribed in the *Public Libraries Act*, R.S.O., c P44, to which this bylaw adheres.

1. The role of the Board is to govern the affairs of the Library, and in accordance with the *Public Libraries Act*, s. 20, the Board:
  - a) Shall seek to provide, in co-operation with other boards, a comprehensive and efficient public library service that reflects the community's unique needs
  - b) Shall operate one or more libraries and ensure that they are conducted in accordance with this Act and the regulations
  - c) May operate special services in connection with a library as it considers necessary
  - d) Shall fix the times and places for Board meetings and the mode of calling and conducting them, and ensure that complete and correct minutes are kept
  - e) Shall make an annual report to the Minister and make any other reports required by this Act and the regulations or as requested by the Minister
  - f) Shall make provision for insuring the Board's real and personal property
  - g) Shall take proper security for the treasurer
  - h) May appoint such committees as it considers expedient.

## **Related Documents:**

*Public Libraries Act*, R.S.O. 1990 c P44

Policy Number GOV-01      Purpose of the Board