Minutes of Twp. of Madawaska Valley Public Library Board
Special Board Meeting, January 9, 2023, 6pm at the Library

Present: Bill Houle, Betty Kirby, Mary Conway, Hanna Domagala, Claire Sullivan,
Council representatives: Mary Blank
Staff: Natalie Barrington, CEO/Secretary/Treasurer
Regrets: Kevin Quade

1. Meeting was called to order at 6:30pm by Natalie Barrington.

2. Declaration of conflict of interest: None

3. Motion from Bill Houle, seconded by Betty Kirby to accept the January 9, 2023 special meeting agenda. Carried.

4. Introduction of Board members.

5. Natalie Barrington provided an overview of the Library's yearly statistics and services.

6. Motion from Mary Blank to appoint Bill Houle as Chair of the Madawaska Valley Public Library Board for a one-year term. Seconded by Mary Conway. Carried.

7. Motion from Bill Houle to appoint Betty Kirby as Vice-Chair of the Madawaska Valley Public Library Board for a one-year term. Seconded by Hanna Domagala. Carried.

8. Motion from Bill Houle and seconded by Hanna Domagala that Claire Sullivan be added as a trustee signing officer for the Madawaska Valley Public Library Board, effective 9, 2023. Carried.
   a. Trustee signing officers are Bill Houle and Claire Sullivan. Staff signing officers are Penny Shulist and Natalie Barrington.

9. Motion from Bill Houle, seconded by Claire Sullivan to appoint Mary Conway as policy reviewer. Carried.

10. Board members requested confirmation of the purpose of the GIC funds before choosing a term. The funds are for future Library expansion. Motion by Mary Conway, seconded by Hanna Domagala that the GIC be renewed for the term of 14 months at 5%, at Northern Credit Union, approved by email January 17, 2023.

11. It was decided that we would continue to offer the Canada Summer Job position at current minimum wage, which would be $15.50 this year.

12. Motion to adjourn from Bill Houle at 8pm.

13. Next Meeting Date: January 30th, at 2:30 pm (in-person/virtual)

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      William Houle, Chair   Natalie Barrington, Secretary